

Band Booster Meeting: 10/7/20 6pm

1. Introduction of Booster Presidency:
 - a. President- Angela Lord
 - b. Vice President- Tara Harris
 - c. Treasurer- Ashley Lombard
2. Booster Bylaws:
http://westrowanband.weebly.com/uploads/3/8/0/6/38068609/revised_bylaws_2017_.pdf
3. Review of the Purpose of the Band Booster Program: BYLAWS Article 1: Section 3
 - a. The WEST ROWAN BAND BOOSTER ASSOCIATION is organized exclusively for educational purposes, more specifically;
 - i. To promote means and opportunities for the education for the public with respect to the study and culture of instrumental music and the enjoyment and wholesome utilization thereof
 - ii. To solicit, collect, and otherwise handle and dispose of funds in the promotion of the West Rowan High School Band with the advice and counsel of the band director.
 - iii. To assist the public within the West Rowan High School attendance area in promoting and developing an outstanding music education program.
4. Treasurer's Report: Ashley Lombard
 - a. Treasurer reports are uploaded to the website.
http://westrowanband.weebly.com/uploads/3/8/0/6/38068609/treasurer_report_october_2020.xlsx
 - b. Discussion of adding second name line to check books. **This is no big deal, Ashley stated that her and Angela can do that at any point. They just need to go by the bank and get the second line added to the account.**
5. Missing Booster meeting minutes:
 - a. No Secretary. **We have asked multiple times for nominations for a secretary. However, no one has volunteered. Tara has taken notes when she could and when she was at the meeting but there is nothing in the bylaws that says who should handle the secretary duties if there is no secretary.**
 - b. Zoom booster meetings were recorded by Mr. Barrows and videos should be loaded onto the website. **Mr. Barrows stated that when they switched devices he did not keep the video recordings of the meetings and they were deleted.**
 - c. **The boosters will do their best to put together notes from our notes to add as meeting minutes for missing months.**

Video did not save for the first half of meeting. There was not a lot of discussion about the above items.

6. Student Accounts:
 - a. Three weeks ago it was brought to our attention by Mr. Barrows that having IFAs (Individual Fundraising Accounts) is not allowed with a 501c3.
<http://boosterclubs.org/ifa/>

<https://mail.google.com/mail/u/3/?tab=om#inbox/FMfcgxwJXxpccJMfNprpHjGHmDcfjtTp?compose=new&projector=1&messagePartId=0.1>

- b. Our student accounts would be considered IFAs because we distribute fundraising funds to the students that perform said fundraisers.
 - c. The booster club will need to make a decision on how to correct this problem. The possible options we have are as follows:
 - i. Keep our 501c3- We will adjust the band accounts to fee only. Meaning that only moneys paid into the program for fees will go into the student accounts. All other moneys including: donations, fundraising, and Merchandising will go into the general band fund.
 - ii. Drop the 501c3- We will no longer be tax exempt under the 501c3. Students will keep their IFAs and moneys raised by the student from fundraisers can still go into their accounts. We will also need to start paying taxes on all money coming into the program.
 - d. Discussion: **These items were discussed between the parents. It was decided that more discussion is needed and time to research is need.**
 - e. Vote: **Vote will be held at next meeting.**
7. Booster Presidency:
- a. As of Nov. 4th we will have vacancies in all booster presidency positions. Nominations for positions may submitted on <https://forms.gle/Gx4LohmLTsLAN2Nm6> ,prior to October 21st. Nominations will be emailed out to all band parents on October 22nd for a vote and the new presidency will be notified prior to the Nov. 4th meeting and we will have the transition to the new leadership.
 - b. Positions available:
 - i. President- The principal duties of the President are to preside over or arrange for other members of the Board to preside at each meeting of the Board of Directors, to have general supervision of the affairs of the Club and primary signature on all deeds, leases, and conveyances executed by the Club. The President will also preside over the monthly meeting of the Club membership.
 - ii. Vice President- The duties of the Vice-President is to preside at membership meeting in the absence of the President. The Vice-President is responsible for Ways & Means, Operations and Communications activities.
 - iii. Treasurer- the Treasurer is responsible for all the financial transactions and reporting of the club, the record keeping systems that tracks each family's band account, disbursements of the funds, and collection of "fair share" dues. The Treasurer is also accountable for all cash, checks, and monetized transactions for the Club and are the official guardians of the Club band accounts. The Treasurer and Director of Bands will prepare the budget for the Club (with assistance from the Board), help develop fundraising plans and make financial information available to the Board members and the membership. The Treasurer shall give a financial report at each Board meeting and meeting of the Club membership.
 - iv. Secretary- the Secretary is responsible for keeping records of all the Board actions, including the taking of minutes at all Board meetings and membership

meetings, distributing copies of the minutes to each Board member and assuring that Club records are maintained.

- c. If no leadership is nominated by, current booster leadership will work with the schoolboard to determine how the booster club will be dissolved. This was questioned- If there is no leadership for the club then there will not be a club.

8. Bylaws

- a. Mr. Barrows has requested to be completely hands off in regards to the boosters. This means that the bylaws will need to be changed. Mr. Barrows has been very adamant to the booster presidency that he is not a part of the boosters and will not be a part of the boosters. He will attend meetings and speak during the directors report at each meeting.
 - b. The next set of Booster Presidency will work on changing the bylaws to take out the items that include the Band Director and will also change items in reference to the Student Accounts.
9. Band Directors Report Mr. Barrows discussed the fundraiser and suggested extending it one more week and we voted yes to that. He also discussed the Small Ensemble MPA and that he will get the amount that we need to send a check in for to Ashley.
10. Adjournment: Next meeting: Nov. 4th 6pm.